

TTEA Meeting Minutes

August 19, 2013

- Lisa Crockett called the meeting to order; motion to approve April minutes was approved
- Jenn Halvas is out ill and we need committees to help fill in. Sign up with attendance sheet & 5 minute discussion on other ways to help Jenn after meeting

Report from Michele Radke

- Wishing for a speedy recovery for Jenn
- Unofficial “theme” for the year is ‘New & Different’ because there are things being done differently for students from previous years
- Curriculum night is Wed 8/21 from 6:00 to 7:30 for K-2nd and Thurs 8/22 from 6:00 to 7:30 for 3rd-5th. We will start in the gym for a 20 minute overview and then break off into the classrooms.
- Thank you to the TTEA group. We have such a great support and Ms. Radke is always proud to be from our school at other elementary principal meetings.
- Thank you to Whitney Shank and the teacher/staff appreciation committee for providing breakfast treats, lunch, and many other things to welcome the staff back to school.
- Technology is one of the biggest things
 - We have over 300 iPads between 7 & 13 per classroom and others on checkout in case there is a need for each student to have in a class for a project
 - We purchased 2 carts to hold the iPads this summer
 - The TTEA has really helped put projectors, iPads, etc in every room making our technology the best it can be.
- New start time - added 5 minutes to the day in order to make the last day of school be the Friday before Memorial Day. The teachers will use those 2 days after Memorial Day for staff development days
- Will adjust start time if the extra 5 minutes to get to school doesn't iron out this week. Aware of car pool line backup and buses getting to school 5 minutes before teachers are outside. We will see how things go with 8:20 start time this week.
- Welcome New Staff: We would like to welcome the following new staff members to Timber Trail:
 - Jen Carpenter - 5th grade
 - Linda Johnston - Health & Wellness
 - Nicole Goering - Psychologist
 - Jennifer Blair - Speech Language Pathologist Assistant
 - Colette Compoz - Health Assistant/Office Clerk from 10 - 2
 - Crystal Pethal - Instructional Assistant - Tech & Library
 - Michelle Cronin - SSN Educational Assistant
 - Lisa Serino - Mild/Moderate Educational Assistant
 - Kris Altmix - Kitchen Manager
- New Specials rotation
 - Health is added in
 - Technology is taken out
 - For 21st century learners we are wrapping technology into classes and making the teachers responsible. This also opens up the lab for special projects and testing. Dawn Smith is overseeing the library and the tech lab with her assistant Crystal. This has been working great so far with testing in the lab.

- New standardized testing is requiring the tests be taken on the computer including portions of the TCAP in the spring.
- Health & wellness is more of a focus. Has always been part of the curriculum but now can be taken off of the teachers' plates with a solid, focused curriculum lead by new teacher Linda Johnston who comes to us from Northridge elementary where she was for 5 years. Her curriculum ties in with the 'healthy schools initiative' and includes some physical movement components as well as pamphlets on 'The Great Body Shop'. Health and PE are together and on a 2 week rotation.
- Music is a full week
- Art is a full week
- Project Based Learning
 - This summer almost all teachers attended training at Sage Canyon Elementary who piloted the program last year. PBL is focused on the 4 C's 1) critical thinking, 2) communication, 3) collaboration, 4) creativity
 - Will be covered at curriculum night.
 - PBL incorporates social studies and science with reading and writing. It involves classes working as teams to look at a critical problem, come up with a solution and presentation. One example might be the kids are given an authentic problem like come up with a new airplane wing in 6 weeks.
 - Each teacher will be doing 2 units, one in the fall and one in the spring. Some might do more than that.
 - Teachers are becoming more of a curator of learning rather than telling facts
 - This is about teachers 'helping' the kids learn and prepare for jobs
 - Kids learn how to be a team player
 - We will be easing into PBL at our school

Girls on the Run - Renee Ziegler

- This is our 5th season of the program
- It meets after school for 3rd-5th grade girls
- Starts on Sept. 9 and registration is currently open through the TTEA web site
- Limited space so register now
- Its not a running program, its a self-esteem program and running is a part of it.
- Discussions center around every day life being a girl, bullying and choosing friends
- We have 8 coaches this year and it's open to 36 girls. 3rd and 4th grade have one curriculum and 5th graders are moving to the middle school curriculum this year b/c the program has been at our school long enough to make the change.
- The program meets after school from 3:30 to 5 on Monday and Wednesday with the 5K being on November 10

Cash Gift Giving program for staff - Renee Ziegler

- We will have a cash gift giving program for the whole staff which will be tracked with a matrix. Every one designates how much to give to each staff member. You can give cash to anyone on the staff. The staff member would know that you donated to them but wouldn't know how much. You could give \$1 to one and \$20 to another and nothing to another. It's up to you.
- We would do this one time at the holidays and advertise after Thanksgiving.
- Would have to be cash.
- Renee will lead and have 2 more people as witnesses for integrity

Treasurer Report - Jacqueline Blaeser

- Account Balance = \$112,149.63
- Net Income = \$3,783.02
- Below is a list of planned purchases/expenses for the 2013/2014 school year (total amount \$71,000)
 - Math \$15,000
 - Librarian \$17,000
 - Teacher Allowance \$6,000
 - 5th grade party \$1,000
 - MAT \$10,000
 - Tapprec \$7,000
 - 4th grade Colo \$3,000 (CO History)
 - PBL/Science \$12,000
- The budget for 2013/2014 is posted on the TTEA Website

Library Volunteers - Dawn Smith

- Colleen spoke for Dawn
- There will be sign ups available at curriculum night for library helpers
- Book Fair is in September and will need volunteers, too

Square One Art - Susan Liptak

- Each student does art with Ms. Wilson that gets sent to Square One Art who produces and sells products for a fundraiser
- Orders will be in in time for Christmas
- Square One Art committee and Classbook committee will work together to make sure artwork gets put in class books

Kickball - Jill Cook for Aimee Buffington & Jenny Hanna

- Kickball tournament is on Sept 6 at Coyote Ridge
- We are looking for mom and dad volunteers
- Aimee and Jenny will not be able to lead kickball tournament next year and we need some people who can jump in and do it next year
- \$15/person for entry in mother/son tournament, t-shirt, Chick-fil-a sandwich, chips, drink and ice cream or popsicle
- Sign up through timbertrailparents.org
- August 26 is the last day to register

Cookie Dough/Holiday catalog - Renee Fichtl

- Kick off is Oct. 9
 - Need help with sorting money & orders - one afternoon commitment
 - Need help sorting and distributing to kids - one afternoon commitment
 - Fundraiser for all grades

Volunteer Coordinator - Colleen Moar

- Need volunteers for the following:
 - Picture day this Wed 9-11
 - Kickball - 10 to 12 more needed
 - Sept fall book fair - early in Sept there will be sign ups through timbertrailparents.org
- This year we are doing a Volunteer of the Year award. It's nomination based and will have a point system. Winner gets reserved parking spot.

Room Parents - Whitney Shank

- Sign up sheet on curriculum night in the classrooms
- Room moms need to come to TTEA meetings
- Its a great way to get involved
- Communication to parents in class funnels through teachers unless room parent gets their own list with permission from parents to send them e-mails
- Michelle will send Whitney copy of notes to send to room parents and teachers to send to class

Scrip - Jacqueline Blaeser

- King Soopers cards - school gets 5% of everything you spend
- May - \$
- June - \$1,405
- July -
- We have cards in \$5, \$10, \$20 and \$25 increments
- Its EASY money for our school
- Can be used at any Kroger store. Send to in-laws and family members in other states with Kroger stores.
- Reload the card before you run your groceries through and then pay with card
- Still get gas benefits and you can use at the gas station
- If we had everyone using the card every time they shop at King Soopers than we could make a lot of money for the school

Reading Program - Tiffany Dexter

- There will be a monthly reading program with monthly prizes this year
- One of the prizes is the Alpine slide
- Look for information in the newsletter and the first 2 logs in Thursday folders this week. The logs can also be downloaded from timbertrailparents.org
- The top 5 readers for each grade will go into a drawing for the prize. If there are a lot of readers we might award more than one student per grade
- The winners will be recognized on TTE, TTEA and classroom web sites.

Spirit Wear - Renee Fichtl & Susan Liptak

- We are using a local Castle Rock company this year
- Girls have asked for more bling so we have sparkly logo for the girls
- Order forms will be in Thursday folders and will be due back on Friday, Sept 13 for delivery on Sept 23.

Educational Enrichment - Michelle Misuraca

- Thank you Lior Lapid from PALS Chess for joining our meeting
- We have a chess club set up to run every other Thursday morning before school starting in September with Todd Bardwick with K-5th grade. We will look into adding an afternoon class with Lior or do the class with Lior in the spring.
- Robotics was a hit the last two years. Ms. Mandy Smith, 5th grade teacher held a robotics club for 4th and 5th graders last spring and will be doing one for 2nd and 3rd graders this fall and then 4th and 5th again in the spring. We will not be redundant by offering robotics classes through TTEA this year.
- We are looking at using Science Matters for enrichment classes all year. They offer chemistry, natural science and building with Lego classes. Look for information to be sent home in September.

Destination Imagination - Michelle Misuraca

- Destination Imagination is a competition based club where students are in teams working on challenges. They are given a set challenge that they work on as a team all season and then are given an instant challenge and competition.
- The south metro regional tournament is in the spring
- We are looking for team managers before forming teams this year and want to have teams formed in September.
- Look for information about a meeting later this week

Dine & Dash - Jeanne Olson

- September 10 D&D at Smart Cow in Castle Rock from 11 am to 10 pm. A % of sales from our school will come back to our school.
- Thinking of ways to get more school participation like have a game to play, or everyone wears their Timber Trail spirit wear or there might even be a surprise guest.
- The October D&D will be at Pasquini's in Lone Tree and will likely be all day with a 20% return. You write your teacher name on the back of your bill and the class with the most participation will win a pizza party.
- Looking to have a D&D at Noodles & Company in the coming months
- We are taking restaurant suggestions

Classbook - Michelle Misuraca

- Every class will have a class book. If there is a class without volunteers we have a committee that will help put it together. Ideally, we'd like to have volunteers in all class to at least take photos.
- A sign up sheet will be set out next to the room mom sheet for the classes we still need help in.
- We have first day pictures of all kids to help start and plan to get Square One Art to include in the books as well.

Prize Drawing winners: Kimberly McCartney, Jade Goldfogel

In Attendance:

Michele Radke
Lisa Crockett
Colleen Moar
Jacqueline Blaeser
Michelle Misuraca
Jackie Regnery
Tiffany Dexter
Elizabeth Allgeier
Carolyn Blue
Shannon Terry
Jennifer Cox
Gidget Long
Anthea Gerberg
Lisa Linn
Renee Ziegler
Jeanne Olson
Jen Kliewer
Lior Lapid
Kimberly McCarthy
Whitney Shank
Holly Marx
Susan Liptak
Page Warnke
Lesley Pardew
Jade Goldfogel
Jill Cook
Jen Friar
Tanya Baxter
Renee Fichtl
Shawna Brown
Michelle Brown
Colleen May
Brandi Tsuchimoto
Dion Boeke
Sarah Boeke