

TTEA Meeting Minutes
March 10, 2014

Welcome and Introductions – Lisa Crockett

- Introduce yourself and say your Spring Break plans
- Congratulations to Michele Radke for Administrator of the Year award for Douglas County School District

Approve the February Minutes

Michele Radke Report –

- First of all thank you to parents, students and staff. The district administrator of the year award is a direct reflection on them and all of you.
- There is a parent that passed away last week named Rita Smith. She fought cancer. The memorial will be a few weeks away. Please keep the family in your thoughts and prayers.
- We are working on the budget and it should be set by spring break.
 - Funding is based on pupil enrollment. There are 556 student projected for next year which is 29 fewer than this year. We get money back based on headcount in October. We have 563 right now which amounts to \$110,000 less than this year's budget.
 - Kindie enrollment is at 69 for next year and is at 83 this year.
 - Long Range Planning is projecting a decline in our enrollment over the next 10 years.
 - There are 4 sections for each grade right now but some grades are less than others affecting class size. For example, the current 2nd and 4th grade classes have about 27-30 students and the current 1st and 3rd grade classes have 21 to 23.
 - It has not yet been decided yet whether there will be a 5th section added for 3rd grade for next year
 - Class sizes of 30 are not unusual for our school district.
 - If another 3rd grade teacher is added for next year, they will be hired as a "One Year Only. There would be no guarantee that that position would carry forward to 4th & 5th grades.
 - Decisions that have been made already include:
 - Our full time literacy specialist position that Mrs. Holick currently fills will be eliminated.
 - We have funding for 1 ½ learning specialists for mild/moderate, down from 2 positions this year
- Health will continue as a special for next year.

- Health is on the report card (EPR) and is hard to fit into the classroom curriculum
 - Some health units are planned with Mr. Newman to tie into PE
 - There was an extensive discussion about Health and its value the curriculum brings to the students with strong concerns about relationships on the playground.
 - Other classes that were suggested as specials might be science and Spanish. The budget would only allow these positions to be filled with a classified person and not a certified teacher.
 - Ms. Radke stated that technology will not be a specials class because it is important to have it integrated into the classroom curriculum and not something that a child uses for one week per month.
 - Next steps: 1) communicate the curriculum for all specials including Health. 2) Make sure there is anti-bullying and respecting others component on the playground.
- If students are having problems at recess, please have them tell an adult. Classroom teachers work hard to build community in their class and grade level. The sooner staff knows about a situation, the sooner it can be addressed.
 - It was suggested that a 'spotlight' section be added to the e-mail blasts that shows a picture and discusses something about each teacher in the school. That section may also be added to the classroom web sites.
 - A question was raised about EAs and what their functions are. They have recess duty but also assist every teacher and help with every teacher, do all of the copying and organizing in the work room and help with students. They work hard and anything we can do to show our appreciation is welcomed!

Treasurer's Report – Jacqueline Blaeser

- Our balance: \$109,227
- Net Income: \$861.06

Move-A-Thon – Brandi Tsuchimoto

- Michele Radke communicated specific needs the school has for the MAT funds to be used
 - Math Consumables
 - PBL literature circles
 - Chrome books for the upper grades to use on research projects & required testing
 - Technology is a clear need because its constantly changing just like we are changing our phones and handheld devices to keep up with the new technology.

- Our goal is not so much one student per device but definitely 2 students per device.
 - Staff development is important for example a group of teachers went to Colorado Council International Reading Association classes. That costs money.
 - Michele will pay for staff and TTEA will pay for stuff
- There was a MAT committee meeting immediately following TTEA meeting.
 - Still need another kindergarten liaison. Classroom liaisons will help with getting t-shirt sizes, sorting pledge paperwork, kick off in classrooms, help distribute prizes, reconcile pledge envelopes.

Volunteer Coordinator update – Colleen Moar

- Book Fair might be moving to the week of 4/9. Stay tuned for details.
- May 12 is the last TTEA meeting of the year. Come for a thank you breakfast and some recognition prizes. The 5th graders will perform their variety show dance.
- Sign up for the day of the MAT to help. It's lots of fun!

Staff Appreciation Week and Room Parents – Whitney Shank

- Keep notifying people on how to order a classbook
- Every staff member filled out a favorite things sheet that will be posted on the ttea website before spring break.
- SAW is 4/14 to 18 and the theme is Super Heroes with the slogan "I teach. What's your super power?"
- It's a week of loving your teachers and staff. We will make them a book from the students, provide lunches each day, provide AMC gift cards based on donations from parents and have a coffee cart.
- The whole staff is included
- You may do something special for your teachers that week as well. Look at the schedule Whitney sends out before that week to make sure you aren't duplicating for example, don't bring coffee the day the coffee cart is at the school.

King Soopers Cards – Carol Lail

- We received \$1,581 for Feb.
- Still have cards available for Starbucks, Target and others
- A form will be going out to show what we have and take sales.

Box Tops/milk caps/soup labels – Lisa Crockett for Anna M and Kristen R

- Milk caps have been sent. We only take them for Longmont Milk not Royal Crest. Royal Crest does not have a program. Received \$50
- Box Tops, we received \$650 and Mr. Greene's class won the pizza party for having the most.

Reading Program – Tiffany Dexter

- This month's prizes are movie cards and popcorn

Spirit Wear – Renee Ficht

- We sold 26 items compared to the 200 in the fall so we will only do spirit wear sales once a year going forward.

Dine & Dash – Susan Liptak for Jill Cook

- This month's Dine & Dash is at MIYO (Make It Your Own) in the Village. They are open for breakfast and lunch and will give back 10% of all sales for the week (not just Timber Trail families).
- Starting Saturday 3/15 through Friday 3/21

Girls on the Run – Renee Ziegler (not present)

- GOTR started last week

Jen Kliewer had a suggestion at the end of the meeting with regards to the recess conversation and asked if the TTEA could bring in Connect Us for anti bullying, learning rules and train volunteers about recess.

The prize drawing was Stacey Kimberly for Starbucks gift card and Kimberly McCarthy for Target.

Present at the meeting:

Michelle Misuraca
Colleen Moar
Lisa Crockett
Carol Lail
Melissa Coudeyras
Stacey Kimberly
Lesley Pardew
Jen Kliewer
Whitney Shank
Susan Liptak
Renee Fichtl
Lisa Linn
Jade Goldfogel
Camilla Cadwell
Anthea Gerberg
Brandi Tsuchimoto
Sarah Boeke
Page Warnke
Kevin Warnke
Tiffany Dexter
Jacqueline Blaeser