

TTEA Minutes

October 6, 2014

Meeting began – 9:00 a.m.

Meeting adjourned – 10:15 a.m.

Number in attendance: 26

A. Welcome and Introductions – Lisa Crockett

- Thank you notes from staff were read regarding SAW and new coffee maker.

B. Approval of September Minutes – Michelle Misuraca and Lisa Crockett

C. Bylaw Approval – Michelle Misuraca

- Changes were reviewed and updates were approved unanimously.

D. Principal's Report – Michelle Radke

- Thanks for the support with the fundraiser.
- Thank you for the book fair support & volunteers. Over \$4K was raised to purchase new books for the library.
- The fire department came to the school to investigate a natural gas smell. It was concluded that the smell was blowing in from somewhere else and all is safe.
- Friday is a teacher work day that was traded out by the teachers for a work day in August so teachers will not be at school on Friday 10/10.
- Specials & library will be sending out e-mail blasts updates and keeping their websites up to date in an effort to improve communication.
- Michele is working with all teachers to improve communication and keep parents apprised of what is going on in the classrooms. Some send e-

mails every night but they should all be sending e-mails at least once a week.

- Writing continuum & e-mail blasts are all archived.
- There will be a student wellness & prevention e-mail sent every month at each level in the school district. Nicole Goering is the school psychologist and is heading the efforts up for our building. There will be an attachment with a letter regarding wellness in every e-blast.
- There will be another clothing drive 10/20 – 11/20. Last year our drive raised over \$1,100 for being in first place.
- We are spending the money the TTEA has raised. We just ordered more Hokke (pronounced Hockey) stools so that each classroom has 6.
- Jr. Great Books training was last week. Teachers in 2nd, 3rd and 5th grade attended to learn more about teaching authentic literature and questioning, comprehension & inferring skills. Training and books were purchased with TTEA funds. We might be purchasing more books for other grades.
- Teachers will be out for training from time to time and will be communicating with parents when they are out of the classroom.
- Wolftime is time that the specials teachers spend with the kids while the classroom teachers get a chance to spend time planning with Ms. Radke and Mrs. Clemente. This happens every 3 weeks for 80 minutes and the theme for the kids during this round is 'community'. There will be Wolftime updates in weekly updates.
- There was a question and some discussion about Amendment 68. Susan Liptak and Sarah Boeke referred everyone to the 9 News website as a good comprehensive summary of the bill.

E. Enrichment & DI – Dion & Sarah Boeke

- Drama club will be provided through Kids Stage. The first performance will be Beauty & the Beast starting January 21 and running through March 11. The program will be after school on Wednesdays until 5:30 in the library with the performance in the gym. The class will need a minimum of 12 kids and a maximum of 20.

- The second performance will be Charlie & the Chocolate Factory starting April 1 and ending with a performance on May 20. The last session/performance will go until 6:30pm.
- Each student will have a speaking & singing part.
- Sign up will be on the Kids Stage Website and will cost \$120. Sign ups will start after winter break.

F. Treasurer's Report – Lisa Linn

- Kickball raised \$2K net.
- Scrip raised \$3,340 for August and September. Our monthly numbers have increased significantly. Thank you for all the hard work Jacqueline.
- Gifts & Goodies fundraiser ends today.
- We received our first check from the dry cleaners for \$104. Make sure you tell Castle Pines Dry Cleaners that your kids go to Timber Trail. They will put a note on your account and give 20% back to the school each month. Jeanne Olson is putting a flyer by the register to remind people.
- Our current balance is \$58,595.

G. Volunteer Coordinator – Colleen Moar

- Thank you for your help at the book fair. Mrs. Smith said it was the smoothest one yet.
- Sign-up online to help with Gift & Goodies distribution. We need 4 people from 1 to 4 on October 29.
- December 3-5 is hearing and vision testing and we need volunteers to help.

H. Gift Giving – Renee Ziegler

- Last year was our first year of the program and it was a big success with 70% participation and a total of \$30K given to staff members at Christmas time.
- We are doing it the same as last year with a few small improvements.

- The first letter will go out in Thursday folders this week with follow up to come and the donation envelope, spreadsheet and explanation of staff jobs going out the week before Thanksgiving for collection at the front office by Dec. 1. The teachers will receive their gifts on December 17 & 18.
- The committee members are Renee Ziegler, Kerry Duffie, Anthea Gerberg and Susan Liptak.
- Its very important that room moms not be collecting gift money in addition to this program. Room mom will be receiving a reminder.

I. Spiritwear – Renee Fichtl

- We have an idea to do a spirit wear swap
- Susan Liptak and Renee will work out the details

J. Gifts & Goodies – Renee Fichtl

- Fundraiser seems to be going well.
- Online ordering ends today
- The limo ride will go to the Daniels' Gate Clubhouse

K. Scrip / King Soopers – Jacqueline Blaeser

- Jacqueline sat in front of King Soopers to sell cards and sold 5.
- We doubled what we raised in August by more people using their cards for a total of \$2,477.69.
- We have some Champs cards that can be used at The Fox & Hound.
- 50% of families have a card and don't forget to let your neighbors and out state families know about it. The cards can be used at all Kroger stores, including City Market in the mountains.

L. Box Tops/ Soup Labels / Milk Caps – Anna Mallinson

- Milk cap collections are ongoing and filling up.
- Room parents remind your classes.
- Box Tops are due October 24th – class with the most Box Tops will receive a Pizza Party.

- Soup labels (i.e., Campbell's) are being collected for points. Once we have enough points we can turn them in for items in a catalog. We have received playground equipment such as balls, etc in the past.

M. Book Swap – Allison McKeel

- Allison ran the program in Virginia and will run it this year at Timber Trail.
- Kids will bring in slightly used books from home, the books will be organized by volunteers by grade and then the kids will walk through and pick one book each. Extra books will get donated to classrooms and a charity.
- More discussion will take place to determine a date.

N. Daddy Daughter Dance – Jenn Halvas

- Theme is Denim & Diamonds
- First meeting will be held on October 21 at 9 am in the cafeteria for anyone interested in helping.
- The dance is on February 7.

O. Girls on the Run – Lisa Crockett for Kristin Ruder

- 45 girls in the program

P. Literacy Program – Tiffany Dexter

- Logs are due October 3

Q. Room Parent – Jennifer Cox

- Reminder of Halloween parties on 10/31. K-2 in a.m. and 3-5 in p.m.

R. Class Book – Jenn Halvas

- Drop boxes are set up, templates are made and some coordinators have started their books.

S. Open Positions – Michelle Misuraca / Lisa Crockett

- Daddy Daughter Dance committee, Next year Co-President with Michelle Misuraca, Volunteer Coordinator for next year and Fundraiser Committee for next year.

T. Miscellaneous

- Mr. Newman will be doing a field day this year in the spring.

Door prizes were given to the following names that were drawn:
Jennifer Cox, Jenn Halvas & Jacqueline Blaeser