

Approval of August Minutes – Kimberly McCarthy and Claire Bryant

**President Report – Kimberly/Jen**

Thank you to Claire Bryant, Briea Berry and Kelly Maxam for their efforts in finding new and creative ways for events and fundraising this year. Thank you to Leah for working to increase the PTO website functionality and new ways to incorporate the Red Envelope initiative.

**Principal Report – Michele Radke**

Thank you for the new set of dishes in the lounge for the staff. There is a SAC meeting Wed 10/7 at 5:00 PM. Mark Quam and Sasha Pettis have termed out and Kelly Maxam and Cami McIalwain are new members as well as Eoin McPheeters serving his second year. Schmancy Tees is a vendor the PTO can use as a spirit wear vendor if interested as they work with other schools in the community. October school count date window is this week (10/5-10/9). We were projected to have 306 kids this year but currently have 289. The school will have to pay the district over \$75K back in Nov/Dec due to the shortfall. No money is allocated for kids that join TTE after this week's deadline. We do get this allocation for the 17 kids that are doing the e-learning, but no money for those who are home schooling. TTE is preparing for back to school full-time on Monday, October 19<sup>th</sup>. Thursday (10/8) and Friday (10/9) will be planning days for teachers. Teachers are torn as they have enjoyed having the small classes to get more time with kids, but looking forward to having them all back together. TTE is following the CDC recommendations and following protocols with masks, hand washing and sanitizing for schools. The kids will remain 6 feet apart when necessary. In the lunch room, they will still be 4-6 per table, depending on grade size. At this time, fifth grade will have 33 students in each class when we return from fall break. The classes will be divided into three sections for specials to help with spacing. Extra support will come from qualified staff within TTE and will support as needed from the direction of the teachers. Mrs. Lubojacky and Mrs. Schmidt will be assisting fifth-grade classrooms until Mrs. Williams returns in January. Fifth grade will then return to three classes. As we know 2020 has been a year of things we can't control and it is unknown at this time, which teacher students will have beginning in January. An email will go out to fifth grade parents with more details. Busing will remain the same (only 40 + students) which means the drop-off and pick up process will remain in place using family numbers. If you need more time picking up or dropping your students, please park and walk them through the cross walk to avoid extra back-ups. Walkers and bikers will be dismissed at regular time at the bus loop. Parent/Teacher conferences will be held the week of November 9<sup>th</sup>. Teachers will begin reaching out soon to schedule times. Halloween will be celebrated as a Fall Fun Day this year. No costumes will be allowed and kids will be bringing in their own treats. No sharing. An email will go out with more details after Fall Break. No parents or enrichment will be allowed back in schools as students go back full time. But, Dr. Draper is working on several sessions of Art Club for 3-5 grades throughout the school year. If/when there is a COVID-19 case at TTE, the District protocol will be followed. TTE will take each situation case by case. Changes to the CDC apply only to districts and schools that require students temperatures being taken at/in school. Currently, the District is not requiring temperatures checks in/at school, and therefore TTE is following the Districts guidelines. It is encouraged to take your kids temperature each morning before school. If over 100.0, please do not send your child to school. If Chromebooks are needed again, TTE will distribute as we did in Spring with specified pick-up times. A question was asked about using webcams in the classrooms. Michele said she would ask about the use of them at an upcoming district meeting.

**Web – Kimberly for Leah**

The TTE PTO website is up. <https://timbertrailparents.org> Please update your child’s information even if you have an account to make sure your information is accurate. This will ensure that you receive emails from the PTO, be included on the TTE family registry, and find out about PTO events. Looking at options for Red Envelope giving this year.

**Treasurer – Amy Griffin**

We have \$47K in the account and have helped pay for some of the remote learning support this year for the staff.

**Spirit Rock- Cassandra Haney**

The link to rent the spirit rock is open for birthdays and special announcements and available for \$25 a day. Please make sure you are paying for the Rock if you use it.

**Fundraising – Claire Bryant/Kelly Maxam**

Dine and Dash is being held Oct 5<sup>th</sup> and 8<sup>th</sup> at The Berg Haus. 10% of proceeds go back to TTE. More Dine and Dash opportunities will be forthcoming. We are planning a virtual version of Move-a-Thon for the month of November and will be focused on building community. We will be using a new on-line app and we will keep 93% of the money collected. Top earners will be recognized as well as have raffle prizes opportunities. More details will be released soon. A Read-a-Thon with a virtual Book Fair will be held in February. We will be holding a TTE Cookbook fundraiser just in time for the holidays. Find your favorite recipe to share with TTE and be on the lookout for more details coming soon! This will be a quick turnaround.

**Battle of the Books - Paige**

Met with DC libraries. They are moving ahead with the program but it will be scaled back. There will be 3 books instead of 9. Planning to start in November and virtual quiz shows will start in Spring. We have leaders for 5<sup>th</sup> grade, but are looking for another parent to assist with the 3<sup>rd</sup> and 4<sup>th</sup> grade team.

**Classbook – Jolene Richardson**

We spoke with Tree Ring and we think the best option for this year is to continue with the one school wide Classbook that will highlight each grade with an emphasis on the fifth grader.

**Attendees:**

Jolene Richardson	Paige Sanford	Claire Bryant	
Kelly Maxam	Kimberly McCarthy	Anna Miner	Cassandra Haney
Jen Kliewer	Amy Griffin	Michele Radke	Gina Luber